



**Update on actions arising from the 8th Session of the IPHC Management Strategy
Advisory Board (MSAB08)**

PREPARED BY: IPHC SECRETARIAT (28 MARCH 2017)

PURPOSE

To provide the Management Strategy Advisory Board (MSAB) with an opportunity to consider the progress made during the period since its last meeting (the 8th Session of the MSAB [MSAB08]) in October 2016.

BACKGROUND

At MSAB08, the Board agreed on a series of actions to be taken by Steering Committee members and IPHC Staff, as detailed in the MSAB08 meeting report, which is provided as paper [IPHC-2017-MSAB09-INFO1](#). These action items and their disposition are listed in [Appendix A](#).

DISCUSSION

During the 9th Session of the MSAB (MSAB09), attempts will be made to ensure that any recommendations for action are carefully constructed so that each contains the following elements:

- 1) a specific action to be undertaken (deliverable);
- 2) clear responsibility for the action to be undertaken (such as the IPHC Staff or MSAB officers);
- 3) a desired time frame for delivery of the action (such as by the next session of the MSAB or by some other specified date).

RECOMMENDATION/S

That the Board:

- 1) **NOTE** paper IPHC-2017-MSAB09-03, which provides the Board with a consolidated list of actions arising from the previous MSAB meeting (MSAB08).
- 2) **AGREE** to consider and revise the actions as necessary, and to combine them with any new actions arising from MSAB09.

APPENDICES

Appendix A: [Update on actions arising from the 8th Session of the IPHC Management Strategy Advisory Board \(MSAB08\)](#)

APPENDIX A

Update on actions arising from the 8th Session of the IPHC Management Strategy Advisory Board (MSAB08)

Action No.	Description	Update
MSAB08.01	Adam Keizer, with support of steering committee, will complete edits to the Terms of Reference regarding term limits and consensus in time for adoption at the Interim Meeting. The first draft will be provided to steering committee by November 4 th . The final draft will be completed by steering committee by November 11 th .	Completed: MSAB Terms of Reference presented to Commission at Interim Meeting (IM092). Commission agreed to consider the MSAB Terms of Reference in conjunction with with the IPHC Rules of Procedure at the Annual Meeting (AM093).
MSAB08.02	Staff will propose changes to the MSAB Terms of Reference to standardize with IPHC rules of procedure at the Interim Meeting for adoption at the Annual Meeting in January 2017.	Completed: MSAB Rules of Procedure and Terms of Reference adopted as Appendix V to the IPHC Rules of Procedure (2017) during AM093.
MSAB08.03	Allan Hicks will define the term 'scenario' and include it in the list of definitions in the workplan by November 4 th .	Completed: Revised workplan posted 4 Nov 2016.
MSAB08.04	Allan Hicks will write up his qualitative evaluation of current harvest policy as a RARA chapter. The RARA chapter will be published in time for the Annual Meeting.	Completed: See Article 4.5 "An Investigation of the current IPHC harvest policy and potential for improvement" in RARA 2016.
MSAB08.05	Staff (Allan Hicks) will develop materials by the Interim Meeting to describe SPR for the purpose of supporting MSAB members' communication with their constituents.	Completed: Incorporated into MSE update presentation for Interim Meeting (IM092).
MSAB08.06	Michele Culver will revise goals, objectives and intent document and send to steering committee by November 4 th . Steering committee will make adjustments as needed and publish on Sharepoint by November 11 th .	Completed: See MSAB goals objs intent revised v2 .

Action No.	Description	Update
MSAB08.07	Adam Keizer and Michele Culver will gather guidance from Commissioners on MSAB presentations for Interim and Annual Meetings.	Completed: The MSAB Co-Chairpersons briefed the Commission at the Commission's work meeting in Sept 2017 and received guidance regarding presentations for the Interim and Annual Meetings (IM092 and AM093).
MSAB08.08	MSAB requested staff to use social media to announce release of meeting summaries.	<i>(Listed in the meeting minutes as Decision 3)</i> In progress: MSAB meetings featured in IPHC Facebook and Twitter feeds. Adding more emphasis on publicizing meeting results.
MSAB08.09	Recommendation to Commissioners for the upcoming Interim and Annual Meetings, with regards to the current harvest policy.	<i>(Listed in the meeting minutes as Recommendation 1)</i> Completed: See IPHC-2017-MSAB08-R , presented at IM092 and AM093.