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## Update on actions arising from the 99<sup>th</sup> Session of the IPHC Finance and Administration Committee (FAC099)

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### PURPOSE

To provide the FAC with an opportunity to consider the progress made during the inter-sessional period in relation to the direct requests for action by the FAC during the 99<sup>th</sup> Session of the IPHC Finance and Administration Committee (FAC099, January 2023).

### BACKGROUND

At the 99<sup>th</sup> Session of the IPHC Finance and Administration Committee (FAC099), Contracting Parties agreed on a series of actions to be taken as detailed in [Appendix A](#).

### DISCUSSION

Noting that best practice governance requires the prompt delivery of core tasks assigned to the IPHC Secretariat by the Commission, at each subsequent session of the Commission and its subsidiary bodies, attempts will be made to ensure that any recommendations for action are carefully constructed so that each contains the following elements:

- 1) a specific action to be undertaken (deliverable);
- 2) clear responsibility for the action to be undertaken (i.e. a specific Contracting Party, the IPHC Secretariat staff, a subsidiary body of the Commission, or the Commission itself);
- 3) a desired time frame for delivery of the action (i.e. by the next session of a subsidiary body, or other date).

This involves numbering and tracking all action items (see [Appendix A](#)) from the FAC, as well as including clear progress updates and document reference numbers.

### RECOMMENDATION/S

That the FAC:

- 1) **NOTE** paper IPHC-2024-FAC100-03, which provided the FAC with an opportunity to consider the progress made during the inter-sessional period, in relation to the direct requests for action by the FAC during the 99<sup>th</sup> Session of the IPHC Finance and Administration Committee (FAC099, January 2023).

### APPENDICES

[Appendix A](#): Update on actions arising from the 99<sup>th</sup> Session of the IPHC Finance and Administration Committee (FAC099: January 2023).

## APPENDIX A

Update on actions arising from the 99<sup>th</sup> Session of the IPHC Finance and Administration Committee (FAC099)

99 <sup>th</sup> Session of the IPHC Finance and Administration Committee (FAC099)		
Action No.	Description	Update
<b>RECOMMENDATIONS</b>		
FAC099-Rec.01 ( <a href="#">para. 8</a> )	<b>Financial Statement for FY2022</b> The FAC <b>RECOMMENDED</b> that the Commission <b>NOTE</b> the Financial Statement for FY2022, as detailed in paper <a href="#">IPHC-2023-FAC099-04</a> .	<b>Lead:</b> Commission <b>Status/Plan:</b> <b>Completed.</b> <a href="#">IPHC-2023-AM099-R (para. 116)</a> <i>The Commission <b>NOTED</b> the Financial Statements for FY2022 (financial period: 1 October 2021 to 30 September 2022), as detailed in paper <a href="#">IPHC-2023-FAC099-04</a>.</i>
FAC099-Rec.02 ( <a href="#">para. 11</a> )	<b>Annual independent auditor's report (2022)</b> The FAC <b>RECOMMENDED</b> that the Commission accept the independent external auditors report for FY2022 ( <a href="#">IPHC-2023-FAC099-05</a> ), as per Regulation 14 of the IPHC Financial Regulations (2021), by consensus.	<b>Lead:</b> Commission <b>Status/Plan:</b> <b>Completed.</b> <a href="#">IPHC-2023-AM099-R (para. 117)</a> The Commission <b>ACCEPTED</b> the independent external auditors report for FY2022 ( <a href="#">IPHC-2023-FAC099-05</a> ), as per Regulation 14 of the IPHC Financial Regulations (2021), by consensus.
FAC099-Rec.03 ( <a href="#">para. 23</a> )	<b>FY2023 budget - update</b> The FAC <b>RECOMMENDED</b> that the Commission adopt the amended FY2023 budget (1 October 2022 to 30 September 2023), as detailed in <a href="#">Appendix IV</a> , noting that the amendments do not change the previously adopted Contracting Party contributions for FY2023: a) <b>ADOPT</b> the FY2023 budget (1 October 2022 to 30 September 2023), as detailed in <a href="#">Appendix IV</a> , including contributions from the Contracting Parties to the General Fund as follows: i. Canada: Contribution to the General Fund: <b>US\$900,407</b> ii. U.S.A.: Contribution to the General Fund: <b>US\$4,157,760</b> iii. U.S.A.: Contribution to the headquarters building lease and maintenance costs: <b>US\$489,250</b> b) <b>NOTED</b> the extra-budgetary (IFCP Fund deficit) contributions from each Contracting Party for FY2023 as follows: i. Canada: • 50% Contribution to the IFCP Fund deficit (former staff pension plan): <b>US\$127,848</b> ii. U.S.A.:	<b>Lead:</b> Commission <b>Status/Plan:</b> <b>Completed.</b> <a href="#">IPHC-2023-AM099-R (para. 123 &amp; 124)</a> The Commission <b>ADOPTED</b> the revised FY2023 budget (1 October 2022 to 30 September 2023), as detailed in <a href="#">Appendix XII</a> , noting that the amendments do not change the previously adopted Contracting Party contributions for FY2023, as follows: i. Canada: Contribution to the General Fund: <b>US\$900,407</b> ii. U.S.A.: Contribution to the General Fund: <b>US\$4,157,760</b> iii. U.S.A.: Contribution to the headquarters building lease and maintenance costs: <b>US\$489,250.</b> The Commission <b>NOTED</b> the extra-budgetary (IFCP Fund deficit) contributions from each Contracting Party for FY2023 as follows:

99 <sup>th</sup> Session of the IPHC Finance and Administration Committee (FAC099)		
Action No.	Description	Update
	<ul style="list-style-type: none"> <li>50% Contribution to the IFCP Fund deficit (former staff pension plan): <b>US\$127,848</b></li> </ul>	i. Canada: <ul style="list-style-type: none"> <li>50% Contribution to the IFCP Fund deficit (former staff pension plan): <b>US\$127,848</b></li> </ul> ii. U.S.A.: <ul style="list-style-type: none"> <li>50% Contribution to the IFCP Fund deficit (former staff pension plan): <b>US\$127,848</b></li> </ul>
FAC099-Rec.04 ( <a href="#">para. 30</a> )	<p><b>Budget estimates: FY2024</b></p> <p>The FAC <b>RECOMMENDED</b> that the Commission <b>AGREE</b> for the two Contracting Parties to engage in inter-sessional discussions over the coming months to adopt a budget for FY2024 and the associated Contributions. In doing so, the Contracting Parties may consult with, and have requested assistance from the IPHC Secretariat.</p>	<p><b>Lead:</b> Commission</p> <p><b>Status/Plan:</b> <b>Completed</b></p> <p><a href="#">IPHC-2023-AM099-R (para. 128)</a></p> <p>The Commission <b>AGREED</b> for the two Contracting Parties to engage in inter-sessional discussions over the coming months to adopt a budget for FY2024 and the associated Contributions. In doing so, the Contracting Parties may consult with, and have requested assistance from the IPHC Secretariat.</p>
FAC099-Rec.05 ( <a href="#">para. 35</a> )	<p><b>IPHC Rules of Procedure (2023) - Revisions</b></p> <p>The FAC <b>RECOMMENDED</b> that the Commission adopt the International Pacific Halibut Commission Rules of Procedure (2023), as provided in <a href="#">IPHC-2023-FAC099-09</a>, while taking into consideration any additional discussion at the AM099 on the proposed amendments.</p>	<p><b>Lead:</b> Commission</p> <p><b>Status/Plan:</b> <b>Completed</b></p> <p><a href="#">IPHC-2023-AM099-R (para. 132)</a></p> <p>The Commission <b>ADOPTED</b> the IPHC Rules of Procedure (2023), as provided in <a href="#">IPHC-2023-FAC098-09</a>, and <b>REQUESTED</b> that the IPHC Secretariat finalise and publish them accordingly, with the following amendments: ...</p>
FAC099-Rec.06 ( <a href="#">para. 36</a> )	<p><b>Other business</b></p> <p>The FAC <b>RECOMMENDED</b> that the Commission <b>AGREE</b> for the two Contracting Parties to engage inter-sessionally to conduct a review of the budget and appropriations.</p>	<p><b>Lead:</b> Commission</p> <p><b>Status/Plan:</b> <b>Completed</b></p> <p><a href="#">IPHC-2023-AM099-R (para. 129)</a></p> <p>The Commission <b>AGREED</b> that the two Contracting Parties to engage inter-sessionally to conduct a review of the budget and appropriations.</p>
<b>REQUESTS</b>		
FAC099-Req.01 ( <a href="#">para. 27</a> )	<p><b>Budget estimates: FY2024</b></p> <p>The FAC <b>REQUESTED</b> that the Commission <b>NOTE</b> the proposed FY2024 budget (financial period: 1 October 2023 to 30 September 2024; <a href="#">Appendix V</a>), presented by the IPHC Secretariat.</p>	<p><b>Lead:</b> Commission</p> <p><b>Status/Plan:</b> <b>Completed</b></p> <p><a href="#">IPHC-2023-AM099-R (para. 125)</a></p> <p>The Commission <b>NOTED</b> the proposed FY2024 budget (financial</p>

99 <sup>th</sup> Session of the IPHC Finance and Administration Committee (FAC099)		
Action No.	Description	Update
		period: 1 October 2023 to 30 September 2024; <a href="#">Appendix XIII</a> ), proposed by the IPHC Secretariat.
FAC099-Req.02 ( <a href="#">para. 28</a> )	<p>The FAC <b>REQUESTED</b> that the Commission <b>NOTE</b> the IPHC Secretariat proposed contributions from the Contracting Parties to the General Fund for FY2024 as follows:</p> <ul style="list-style-type: none"> <li>• Canada: Contribution to the General Fund: <b>US\$1,019,947.68</b></li> <li>• U.S.A.: Contribution to the General Fund: <b>US\$4,646,428.31</b></li> <li>• U.S.A.: Contribution to the headquarters building lease and maintenance costs: <b>US\$513,712.50.</b></li> </ul>	<p><b>Lead:</b> Commission  <b>Status/Plan:</b> <b>Completed.</b>  <a href="#">IPHC-2023-AM099-R (para. 126)</a></p> <p>The Commission <b>NOTED</b> the IPHC Secretariat proposed contributions from the Contracting Parties to the General Fund for FY2024 as follows:</p> <ul style="list-style-type: none"> <li>• Canada: Contribution to the General Fund: <b>US\$1,019,947.68</b></li> <li>• U.S.A.: Contribution to the General Fund: <b>US\$4,646,428.31</b></li> <li>• U.S.A.: Contribution to the headquarters building lease and maintenance costs: <b>US\$513,712.50.</b></li> </ul>