



Update on actions arising from the 98th Session of the IPHC Finance and Administration Committee (FAC098)

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PURPOSE

To provide the FAC with an opportunity to consider the progress made during the inter-sessional period in relation to the direct requests for action by the FAC during the 98th Session of the IPHC Finance and Administration Committee (FAC098, January 2022).

BACKGROUND

At the 98th Session of the IPHC Finance and Administration Committee (FAC098), Contracting Parties agreed on a series of actions to be taken as detailed in [Appendix A](#).

DISCUSSION

Noting that best practice governance requires the prompt delivery of core tasks assigned to the IPHC Secretariat by the Commission, at each subsequent session of the Commission and its subsidiary bodies, attempts will be made to ensure that any recommendations for action are carefully constructed so that each contains the following elements:

- 1) a specific action to be undertaken (deliverable);
- 2) clear responsibility for the action to be undertaken (i.e. a specific Contracting Party, the IPHC Secretariat staff, a subsidiary body of the Commission, or the Commission itself);
- 3) a desired time frame for delivery of the action (i.e. by the next session of a subsidiary body, or other date).

This involves numbering and tracking all action items (see [Appendix A](#)) from the FAC, as well as including clear progress updates and document reference numbers.

RECOMMENDATION/S

That the FAC:

- 1) **NOTE** paper IPHC-2023-FAC099-03, which provided the FAC with an opportunity to consider the progress made during the inter-sessional period, in relation to the direct requests for action by the FAC during the 98th Session of the IPHC Finance and Administration Committee (FAC098, January 2022).

APPENDICES

[Appendix A](#): Update on actions arising from the 98th Session of the IPHC Finance and Administration Committee (FAC098: January 2022).

APPENDIX A

Update on actions arising from the 98th Session of the IPHC Finance and Administration Committee (FAC098)

98 th Session of the IPHC Finance and Administration Committee (FAC098)		
Action No.	Description	Update
RECOMMENDATIONS		
FAC098-Rec.01 (para. 8)	<p>Financial Statement for FY2021</p> <p>The FAC RECOMMENDED that the Commission NOTE the Financial Statement for FY2021, as detailed in paper IPHC-2022-FAC098-04.</p>	<p>Lead: Commission</p> <p>Status/Plan: Completed.</p> <p>IPHC-2022-AM098-R (para. 93)</p> <p><i>The Commission NOTED the Financial Statements for FY2021 (financial period: 1 October 2020 to 30 September 2021), as detailed in paper IPHC-2022-FAC098-04.</i></p>
FAC098-Rec.02 (para. 11)	<p>Annual independent auditor's report (2021)</p> <p>The FAC RECOMMENDED that the Commission accept the independent external auditors report for FY2021 (IPHC-2022-FAC098-05), as per Regulation 14 of the IPHC Financial Regulations (2021), by consensus.</p>	<p>Lead: Commission</p> <p>Status/Plan: Completed.</p> <p>IPHC-2022-AM098-R (para. 94)</p> <p><i>The Commission ACCEPTED the independent external auditors report for FY2021 (IPHC-2022-FAC098-05), as per Regulation 14 of the IPHC Financial Regulations (2021), by consensus.</i></p>
FAC098-Rec.03 (para. 14)	<p>FY2022 budget - update</p> <p>The FAC RECOMMENDED that the Commission ADOPT the revised FY2022 budget (1 October 2021 to 30 September 2022), as detailed in Appendix IV, noting that the amendments do not change the previously adopted Contracting Party contributions for FY2022, nor the extra-budgetary contributions (Ref: IPHC-2021-SS011-R, paras, 11 and 12). The amendments made were to accommodate the final 2022 FISS design and other amendments to continue the IPHC's move to Fund accounting, and to better align expected expenses with the new Chart of Accounts adopted in 2021.</p>	<p>Lead: Commission</p> <p>Status/Plan: Completed.</p> <p>IPHC-2022-AM098-R (para. 97)</p> <p><i>The Commission ADOPTED the revised FY2022 budget (1 October 2021 to 30 September 2022), as detailed in Appendix XII, noting that the amendments do not change the previously adopted Contracting Party contributions for FY2022, nor the extra-budgetary contributions (Ref: IPHC-2021-SS011-R, paras, 11 and 12). The amendments made were to accommodate the final 2022 FISS design and other amendments to continue the IPHC's move to Fund accounting, and to better align expected expenses with the new Chart of Accounts adopted in 2021.</i></p>

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FAC098-Rec.04 (para. 21)	<p>Budget estimates: FY2023 (for approval)</p> <p>The FAC RECOMMENDED that the Commission AGREE for the two Contracting Parties to engage in inter-sessional discussions over the coming months to adopt a budget for FY2023 and the associated Contributions. In doing so, the Contracting Parties may consult with, and have requested assistance from the IPHC Secretariat who have been tasked with providing options, including likely impacts, of a frozen FY2023 budget:</p> <p>a) Option 1: Maintain and approve the nominal increase of 3% (US\$151,745) for the FY2023 budget;</p> <p>b) Option 2: Maintain and approve the nominal increase of 3% (US\$151,745) for the FY2023 budget, however, freeze the contributions to the general fund, while utilizing the current carryover which stands at US\$1,476,626 (for general fund use).</p> <p>c) Option 3: Freeze the FY2023 budget at FY2021/FY2022 levels, including Contracting Party contributions to the operation funds.</p>	<p>Lead: Commission</p> <p>Status/Plan: Completed.</p> <p>IPHC-2022-AM098-R (para. 97)</p> <p><i>The Commission AGREED that the two Contracting Parties would engage in inter-sessional discussions over the coming month/s to adopt a budget for FY2023 and the associated contributions. In doing so, the Contracting Parties may consult with, and have requested assistance from the IPHC Secretariat who have been tasked with providing options, including likely impacts, of a frozen FY2023 budget:</i></p> <p>a) Option 1: Maintain and approve the nominal increase of 3% (US\$151,745) for the FY2023 budget;</p> <p>b) Option 2: Maintain and approve the nominal increase of 3% (US\$151,745) for the FY2023 budget, however, freeze the contributions to the general fund, while utilizing the current carryover which stands at US\$1,476,626 (for general fund use).</p> <p>c) Option 3: Freeze the FY2023 budget at FY2021/FY2022 levels, including Contracting Party contributions to the operation funds.</p>
FAC098-Rec.05 (para. 27)	<p>IPHC Rules of Procedure (2022) - Revisions</p> <p>The FAC RECOMMENDED that the Commission adopt the International Pacific Halibut Commission Rules of Procedure (2022), as provided in IPHC-2022-FAC098-09, while taking into consideration any additional advice received from the PAB027, as well as to amend para. 1.a of the RAB ToR's to read as follows:</p> <p>"1.1.a Suggest research topics to be considered for incorporation in the IPHC integrated research and monitoring activities, as well as to comment upon operational and implementation considerations of those research and monitoring activities."</p>	<p>Lead: Commission</p> <p>Status/Plan: Completed.</p> <p>IPHC-2022-AM098-R (para. 105)</p> <p>The Commission ADOPTED the IPHC Rules of Procedure (2022), as provided in IPHC-2022-FAC098-09, and REQUESTED that the IPHC Secretariat finalise and publish them accordingly with the following amendments:</p>

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		<p>1) amend para. 1.a of the RAB ToR's to read as follows:</p> <p><i>"1.1.a Suggest research topics to be considered for incorporation in the IPHC integrated research and monitoring activities, as well as to comment upon operational and implementation considerations of those research and monitoring activities."</i></p> <p>2) retain para. 14 of the PAB TOR's:</p> <p><i>"14. Conduct of meetings: Parliamentary procedure will be used in the conduct of the PAB"</i></p>
REQUESTS		
FAC098-Req.01 (para. 18)	<p>Budget estimates: FY2023 (for approval)</p> <p>The FAC REQUESTED that the Commission NOTE the proposed FY2023 budget (financial period: 1 October 2022 to 30 September 2023; Appendix V), presented by the IPHC Secretariat.</p>	<p>Lead: Commission</p> <p>Status/Plan: Completed.</p> <p>IPHC-2022-AM098-R (para. 99)</p> <p><i>The Commission NOTED the IPHC Secretariat proposed Contracting Party contributions for FY2023 as follows:</i></p> <ul style="list-style-type: none"> • <i>Canada: Contribution to the General Fund: US\$927,419.21</i> • <i>U.S.A.: Contribution to the General Fund: US\$4,282,492.80</i>
FAC098-Req.02 (para. 19)	<p>The FAC REQUESTED that the Commission NOTE the IPHC Secretariat proposed Contracting Party contributions for FY2023 as follows:</p> <ul style="list-style-type: none"> • Canada: Contribution to the General Fund: US\$927,419.21 • U.S.A.: Contribution to the General Fund: US\$4,282,492.80 	<p>Lead: Commission</p> <p>Status/Plan: Completed.</p> <p>IPHC-2022-AM098-R (para. 100)</p> <p>The Commission NOTED the required extra-budgetary (IFCP Fund deficit and Headquarters lease/maintenance) contributions from each Contracting Party for FY2022 as follows:</p> <ul style="list-style-type: none"> • Canada: <ul style="list-style-type: none"> ○ 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$127,848

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		<ul style="list-style-type: none">• U.S.A.:<ul style="list-style-type: none">○ 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$127,848○ Contribution to the headquarters building lease and maintenance costs: US\$489,250