



Update on actions arising from the 96th Session of the IPHC Finance and Administration Committee (FAC096)

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PURPOSE

To provide the FAC with an opportunity to consider the progress made during the inter-sessional period in relation to the direct requests for action by the FAC during the 96th Session of the IPHC Finance and Administration Committee (FAC096, February 2020).

BACKGROUND

At the 96th Session of the IPHC Finance and Administration Committee (FAC096), Contracting Parties agreed on a series of actions to be taken as detailed in [Appendix A](#).

DISCUSSION

Noting that best practice governance requires the prompt delivery of core tasks assigned to the IPHC Secretariat by the Commission, at each subsequent session of the Commission and its subsidiary bodies, attempts will be made to ensure that any recommendations for action are carefully constructed so that each contains the following elements:

- 1) a specific action to be undertaken (deliverable);
- 2) clear responsibility for the action to be undertaken (i.e. a specific Contracting Party, the IPHC Secretariat staff, a subsidiary body of the Commission, or the Commission itself);
- 3) a desired time frame for delivery of the action (i.e. by the next session of a subsidiary body, or other date).

This involves numbering and tracking all action items (see [Appendix A](#)) from the FAC, as well as including clear progress updates and document reference numbers.

RECOMMENDATION/S

That the FAC:

- 1) **NOTE** paper IPHC-2021-FAC097-03, which provided the FAC with an opportunity to consider the progress made during the inter-sessional period, in relation to the direct requests for action by the FAC during the 96th Session of the IPHC Finance and Administration Committee (FAC096, February 2020).

APPENDICES

[Appendix A](#): Update on actions arising from the 96th Session of the IPHC Finance and Administration Committee (FAC096: February 2020).

APPENDIX A

Update on actions arising from the 96th Session of the IPHC Finance and Administration Committee (FAC096)

96 th Session of the IPHC Finance and Administration Committee (FAC096)		
Action No.	Description	Update
RECOMMENDATIONS		
FAC096– Rec.01 (para. 13)	<p>Financial Statements for FY2019</p> <p>The FAC RECOMMENDED that the Commission NOTE the Financial Statements for FY2019, as detailed in paper IPHC-2020-FAC096-04 Rev 3, and that the IPHC Secretariat would facilitate a deeper review of the corrections and write-offs as part of the FY2019 Financial Statements, and to provide a report to the Commission intersessionally.</p>	<p>Lead: David Wilson</p> <p>Status/Plan: Completed.</p> <p>IPHC-2020-AM096-R</p> <p>(para. 120) The Commission NOTED the Financial Statements for FY2019, as detailed in paper IPHC-2020-FAC096-04 Rev 3, and that the IPHC Secretariat would facilitate a deeper review of the corrections and write-offs as part of the FY2019 Financial Statements, and to provide a report to the Commission intersessionally.</p>
FAC096– Rec.02 (para. 17)	<p>Annual independent auditor's report (2018 & 2019)</p> <p>The FAC RECOMMENDED that the Commission NOTE the status of the FY2018 and FY2018 audit reports, and that the audits will be communicated to the Commission for intersessional endorsement.</p>	<p>Lead: David Wilson / Keith Jernigan</p> <p>Status/Plan: Completed.</p> <p>11 August 2020: IPHC-2020-ID013</p> <p>The Commission ENDORSED the Independent External Auditor's Report for FY2018 & FY2019.</p>
FAC096– Rec.03 (para. 23)	<p>FY2020 budget - update</p> <p>The FAC RECOMMENDED that the Commission NOTE:</p> <ol style="list-style-type: none"> that the FY2020 General Fund was approved with the expectation that it would run at a loss of US\$759,838 to draw down the carry-over. However, given that the previously targeted level of carry-over funds has been reached one year ahead of schedule (due to FISS fish sales ~\$1,200,000 less than budgeted), the IPHC Secretariat would seek to reduce operating expenses to match income; that the IPHC Secretariat will seek to ensure that all FISS activities are accurately cost-recovered from the Supplemental Fund to the General Fund; that all auxillary activities requested by external parties (e.g. govt. agencies) are also fully cost recovered. 	<p>Lead: David Wilson / Keith Jernigan</p> <p>Status/Plan: Completed.</p> <p>IPHC-2020-AM096-R:</p> <p>(para. 124) The Commission NOTED that the FY2020 General Fund was approved with the expectation that it would run at a loss of US\$759,838 to draw down the carry-over. However, given that the previously targeted level of carry-over funds has been reached one year ahead of schedule (due to FISS fish sales ~\$1,200,000 less than budgeted), the IPHC Secretariat would seek to reduce operating expenses to match income. The IPHC Secretariat intends on providing the Commission with a list of budget lines to be reduced intersessionally.</p> <p>(para. 125) The Commission NOTED and AGREED that the IPHC</p>

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Action No.	Description	Update
		<p>Secretariat will seek to ensure that all FISS activities are accurately cost-recovered from the Supplemental Fund to the General Fund.</p> <p>(para. 126) The Commission NOTED and AGREED that all auxillary activities requested by other parties (e.g. government agencies) should be fully cost recovered.</p>
FAC096– Rec.04 (para. 27)	<p>Budget estimates: FY2021 (for approval); FY2022 (for information)</p> <p>The FAC RECOMMENDED that the Commission adopt Contracting Party contributions for FY2021 as follows:</p> <p>a) Canadian Contribution – US\$1,011,657 (US\$900,407 for contributions to the General Fund, and US\$111,250 to cover pension deficit payments, noting that the pension fund will be valued in April of 2020 and may result in a variation of the deficit payment required by Canada);</p> <p>b) U.S.A. Contribution – US\$4,767,901 (US\$4,157,760 for contributions to the General Fund; US\$139,424 to cover pension deficit payments (noting that the pension fund will be valued in April of 2020 and may result in a variation of the deficit payment required by USA), and US\$470,717 to cover the headquarters building lease (US\$370,798) and maintenance (US\$99,919) costs.</p>	<p>Lead: David Wilson / Keith Jernigan</p> <p>Status/Plan: Completed.</p> <p>IPHC-2020-AM096-R:</p> <p>(para. 128) The Commission ADOPTED Contracting Party contributions for FY2021 as follows:</p> <p>a) Canadian Contribution – US\$1,011,657 (US\$900,407 for contributions to the General Fund, and US\$111,250 to cover pension deficit payments, noting that the pension fund will be valued in April of 2020 and may result in a variation of the deficit payment required by Canada);</p> <p>b) U.S.A. Contribution – US\$4,767,901 (US\$4,157,760 for contributions to the General Fund; US\$139,424 to cover pension deficit payments (noting that the pension fund will be valued in April of 2020 and may result in a variation of the deficit payment required by USA), and US\$470,717 to cover the headquarters building lease (US\$370,798) and maintenance (US\$99,919) costs.</p>
FAC096– Rec.05 (para. 28)	<p>The FAC RECOMMENDED the Commission adopt the FY2021 budget (financial period: 1 October 2020 to 30 September 2021) (Appendix V), noting that the IPHC Secretariat has balanced the General Fund expenses against income, rather than the previously planned loss in the General Fund to draw down carry-over.</p>	<p>Lead: David Wilson / Keith Jernigan</p> <p>Status/Plan: Completed.</p> <p>IPHC-2020-AM096-R:</p> <p>(para. 129) The Commission ADOPTED the FY2021 budget (financial period: 1 October 2020 to 30 September 2021) (Appendix VI).</p>

96th Session of the IPHC Finance and Administration Committee (FAC096)		
Action No.	Description	Update
FAC096– Rec.06 (para. 32)	<i>IPHC Financial Regulations (2019) - Revisions</i> The FAC RECOMMENDED that the Commission Endorse and Adopt the International Pacific Halibut Commission Financial Regulations (2020), as provided in IPHC-2020-FAC096-08 , following additional review by technical experts from each Contracting Party.	Lead: David Wilson / Keith Jernigan Status/Plan: Completed. IPHC-2020-AM096-R: (para. 133) The Commission AGREED to consider the revised IPHC Financial Regulations (2020) intersessionally for final approval, with additional review and input from Commissioners.
FAC096– Rec.07 (para. 34)	<i>IPHC Rules of Procedure (2019) - Revisions</i> The FAC RECOMMENDED that the Commission Endorse and Adopt the International Pacific Halibut Commission Rules of Procedure (2020), as provided in IPHC-2020-FAC096-09 , pending final comments expected from the CB090 on 6 February 2020, and following additional review by technical experts from each Contracting Party.	Lead: David Wilson Status/Plan: Completed. IPHC-2020-AM096-R: (para. 135) The Commission ADOPTED the revised IPHC Rules of Procedure (2020) by consensus, and REQUESTED that the IPHC Secretariat finalise and publish them accordingly. IPHC Rules of Procedure 2020 were published to the IPHC website on 7 February 2020.
REQUESTS		
	Nil.	