



Update on actions arising from the 100th Session of the IPHC Finance and Administration Committee (FAC100)

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PURPOSE

To provide the FAC with an opportunity to consider the progress made during the inter-sessional period in relation to the direct requests for action by the FAC during the 100th Session of the IPHC Finance and Administration Committee (FAC100, January 2024).

BACKGROUND

At the 100th Session of the IPHC Finance and Administration Committee (FAC100), Contracting Parties agreed on a series of actions to be taken as detailed in [Appendix A](#).

DISCUSSION

Noting that best practice governance requires the prompt delivery of core tasks assigned to the IPHC Secretariat by the Commission, at each subsequent session of the Commission and its subsidiary bodies, attempts will be made to ensure that any recommendations for action are carefully constructed so that each contains the following elements:

- 1) a specific action to be undertaken (deliverable);
- 2) clear responsibility for the action to be undertaken (i.e. a specific Contracting Party, the IPHC Secretariat staff, a subsidiary body of the Commission, or the Commission itself);
- 3) a desired time frame for delivery of the action (i.e. by the next session of a subsidiary body, or other date).

This involves numbering and tracking all action items (see [Appendix A](#)) from the FAC, as well as including clear progress updates and document reference numbers.

RECOMMENDATION/S

That the FAC:

- 1) **NOTE** paper IPHC-2025-FAC101-03, that provided the FAC with an opportunity to consider the progress made during the inter-sessional period, in relation to the direct requests for action by the FAC during the 100th Session of the IPHC Finance and Administration Committee (FAC100, January 2024).

APPENDICES

[Appendix A](#): Update on actions arising from the 100th Session of the IPHC Finance and Administration Committee (FAC100: January 2024).

APPENDIX A

Update on actions arising from the 100th Session of the IPHC Finance and Administration Committee (FAC100)

100 th Session of the IPHC Finance and Administration Committee (FAC100)		
Action No.	Description	Update
RECOMMENDATIONS		
FAC100-Rec.01 (para. 7)	Financial Statement for FY2023 The FAC RECOMMENDED that the Commission NOTE the Financial Statement for FY2023, as detailed in paper IPHC-2024-FAC100-04 .	Lead: Commission Status/Plan: Completed. IPHC-2024-AM100-R (para. 104) The Commission NOTED the Financial Statements for FY2023 (financial period: 1 October 2022 to 30 September 2023), as detailed in paper IPHC-2024-FAC100-04 .
FAC100-Rec.02 (para. 12)	Annual independent auditor's report (2023) The FAC RECOMMENDED that the Commission accept the independent external auditor's report for FY2023 (IPHC-2024-FAC100-05), as per Regulation 14 of the IPHC Financial Regulations (2021), by consensus.	Lead: Commission Status/Plan: Completed. IPHC-2024-AM100-R (para. 105) The Commission ACCEPTED the independent external auditors report for FY2023 (IPHC-2024-FAC100-05), as per Regulation 14 of the IPHC Financial Regulations (2021), by consensus.
FAC100-Rec.03 (para. 21)	FY2024 budget - update The FAC RECOMMENDED that, pending discussions to be held during AM100 on the final 2024 FISS design, the Commission adopt the amended FY2024 budget (1 October 2023 to 30 September 2024), as detailed in Appendix IV , noting that the amendments do not change the previously adopted Contracting Party contributions for FY2024: a) ADOPT the amended FY2024 budget (1 October 2023 to 30 September 2024), as detailed in Appendix IV , including contributions from the Contracting Parties to the General Fund as follows: <ul style="list-style-type: none"> • Canada: Contribution to the General Fund: US\$927,419.21 • U.S.A.: Contribution to the General Fund: US\$4,282,492.80 (subject to appropriations) • U.S.A.: Contribution to the headquarters building lease and maintenance costs: US\$513,712.50 b) NOTE the extra-budgetary (IFCP Fund deficit) contributions from each Contracting Party for FY2024 as follows: <ul style="list-style-type: none"> • Canada: 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$127,848 	Lead: Commission Status/Plan: Completed. IPHC-2024-AM100-R (paras. 108, 109, 110) The Commission ADOPTED the amended FY2024 budget (1 October 2023 to 30 September 2024), as detailed in Appendix IX , noting that the amendments do not change the previously adopted Contracting Party contributions for FY2024: <ul style="list-style-type: none"> • Canada: Contribution to the General Fund: US\$927,419.21; • U.S.A.: Contribution to the General Fund: US\$4,282,492.80 (subject to appropriations); • U.S.A.: Contribution to the headquarters building lease and maintenance costs: US\$513,712.50. The Commission NOTED the extra-budgetary (IFCP Fund deficit)

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	<ul style="list-style-type: none"> • U.S.A.: 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$127,848 <p>c) NOTE that Fund 35 – AK Cost Recovery expenses are budgeted at US\$947,210 for FY2024, however, the amount that NOAA fisheries will reimburse for our FY2024 expenses will not be known until as late as March/April 2025, and the IPHC will not be reimbursed until 1 October 2025 (FY2026), two fiscal years after the expenses were incurred. Thus, as a precautionary measure, the heads of delegation have directed the Secretariat to include an estimated US\$875,000 to be reimbursed for the FY2024 IPHC budget, through the cost-recovery program and a further US\$72,210 to be provided in supplementary income from NOAA fisheries.</p>	<p>contributions from each Contracting Party for FY2024 as follows:</p> <ul style="list-style-type: none"> • Canada: 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$127,848; • U.S.A.: 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$127,848. <p>The Commission NOTED that Fund 35 – AK Cost Recovery expenses are budgeted at US\$947,210 for FY2024, however, the amount that NOAA Fisheries will reimburse for the IPHC’s FY2024 expenses will not be known until as late as March/April 2025, and the IPHC will not be reimbursed until 1 October 2025 (FY2026), two fiscal years after the expenses were incurred. Thus, as a precautionary measure, the heads of delegation have directed the Secretariat to include an estimated US\$875,000 to be reimbursed for the FY2024 IPHC budget, through the cost-recovery program and a further US\$72,210 to be provided in supplementary income from NOAA Fisheries.</p>
FAC100-Rec.04 (para. 23)	<p>The FAC RECOMMENDED that the Commission agree to an intersessional process to:</p> <ul style="list-style-type: none"> a) develop a short-term plan of action on how to fund the 1) FY2023 shortfall (see para 8), and 2) expected shortfalls in the AK cost recovery funds available for FY2024, FY2025 and FY2026 (within the current approved grant period of FY2022-FY2026); b) develop a long-term plan of action to address the future (FY2027-FY2031) given the USA indicated limits on cost recovery from the fleet (3% of the commercial fishery's landed value) are likely to continue. 	<p>Lead: Commission Status/Plan: Completed IPHC-2024-AM100-R (para. 111) The Commission AGREED to an intersessional process to:</p> <ul style="list-style-type: none"> a) develop a short-term plan of action on how to fund the 1) FY2023 shortfall (see para 8 of IPHC-2024-FAC100-R), and 2) expected shortfalls in the AK Cost Recovery funds available for FY2024, FY2025 and FY2026 (within the current approved grant period of FY2022-FY2026); and b) develop a long-term plan of action to address FY2027-FY2031, given the USA indicated that limits on cost recovery from its fleet (3% of

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		the commercial fishery's landed value) are likely to continue.
FAC100-Rec.05 (para. 27)	<p>Budget estimates: FY2025 (for approval)</p> <p>The FAC RECOMMENDED that the Commission note the proposed FY2025 budget (financial period: 1 October 2024 to 30 September 2025; Appendix V), including the contributions from the Contracting Parties to the General Fund for FY2025 as follows:</p> <ul style="list-style-type: none"> • Canada: Contribution to the General Fund: US\$970,606.61 (Canada). • U.S.A.: Contribution to the General Fund: US\$4,421,652.32 (subject to appropriations). • U.S.A.: Contribution to the headquarters building lease and maintenance costs: US\$458,608.60. 	<p>Lead: Commission</p> <p>Status/Plan: Completed.</p> <p>IPHC-2024-AM100-R (para. 112)</p> <p>The Commission NOTED the proposed FY2025 budget (financial period: 1 October 2024 to 30 September 2025; Appendix X), including the contributions from the Contracting Parties to the General Fund for FY2025 as follows:</p> <ul style="list-style-type: none"> a) Canada: Contribution to the General Fund: US\$970,606.61. b) U.S.A.: Contribution to the General Fund: US\$4,421,652.32 (subject to appropriations). c) U.S.A.: Contribution to the headquarters building lease and maintenance costs: US\$458,608.60.
FAC100-Rec.06 (para. 28)	<p>The FAC RECOMMENDED that the Commission NOTE the extra-budgetary (IFCP Fund deficit) contributions from each Contracting Party for FY2024 as follows:</p> <ul style="list-style-type: none"> • Canada: <ul style="list-style-type: none"> ○ 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$150,573 • U.S.A.: <ul style="list-style-type: none"> ○ 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$150,573 	<p>Lead: Commission</p> <p>Status/Plan: Completed.</p> <p>IPHC-2024-AM100-R (para. 113)</p> <p>The Commission NOTED the extra-budgetary (IFCP Fund deficit) contributions from each Contracting Party for FY2024 as follows:</p> <ul style="list-style-type: none"> a) Canada: <ul style="list-style-type: none"> • 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$150,573. b) U.S.A.: <ul style="list-style-type: none"> • 50% Contribution to the IFCP Fund deficit (former staff pension plan): US\$150,573.
FAC100-Rec.07 (para. 29)	<p>The FAC RECOMMENDED that the Commission AGREE for the two Contracting Parties to engage in inter-sessional discussions over the coming months to adopt a budget for FY2025 and the associated Contributions. In</p>	<p>Lead: Commission</p> <p>Status/Plan: Completed.</p> <p>IPHC-2024-AM100-R (para. 114)</p> <p>The Commission AGREED for the two Contracting Parties to engage in</p>

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	doing so, the Contracting Parties may consult with, and request assistance from the IPHC Secretariat.	inter-sessional discussions over the coming months to adopt a budget for FY2025 and the associated Contributions. In doing so, the Contracting Parties may consult with, and request assistance from the IPHC Secretariat.
FAC100-Rec.08 (para. 33)	<i>IPHC Financial Regulations (2024) - Revisions</i> The FAC RECOMMENDED that the Commission consider for adoption, the International Pacific Halibut Commission Financial Regulations (2024), as provided in IPHC-2024-FAC100-08 .	Lead: Commission Status/Plan: Completed IPHC-2024-AM100-R (para. 116) The Commission ADOPTED the International Pacific Halibut Commission Financial Regulations (2024), as provided in IPHC-2024-FAC100-08 , by consensus, and REQUESTED that the IPHC Secretariat finalise and publish them accordingly.
FAC100-Rec.09 (para. 37)	<i>IPHC Rules of Procedure (2024) - Revisions</i> The FAC RECOMMENDED that the Commission adopt the International Pacific Halibut Commission Rules of Procedure (2024), as provided in IPHC-2024-FAC100-09 .	Lead: Commission Status/Plan: Completed IPHC-2024-AM100-R (para. 117) The Commission ADOPTED the IPHC Rules of Procedure (2024), as provided in IPHC-2024-FAC100-09 , by consensus, and REQUESTED that the IPHC Secretariat finalise and publish them accordingly.
REQUESTS		
FAC100-Req.01 (para. 17)	<i>FY2024 budget - update</i> The FAC REQUESTED an update from the Secretariat on funding options explored to date and how Contracting Parties may assist in those endeavours.	Lead: Secretariat Status/Plan: Completed See paper IPHC-2024-SS014-03 , and also additional material presented at the 2024 Work Meeting (WM2024).
FAC100-Req.02 (para. 38)	<i>IPHC Rules of Procedure (2024) - Revisions</i> The FAC REQUESTED that the Secretariat include annual updates on implementation steps and successes in the application of the DEIA rule, within the annual Report of the Secretariat to the Commission.	Lead: Secretariat Status/Plan: Completed and Ongoing See paper IPHC-2025-AM101-04 Report of the IPHC Secretariat (2024) (D. Wilson & B. Hutniczak)