



11 August 2023

IPHC CIRCULAR 2023-019

SUBJECT: INTERSESSIONAL DECISION ID008 – FY2024 BUDGET (FOR INFORMATION)

Dear Commissioners,

In accordance with Rule 11, paragraphs 4-10 ‘*Intersessional decision-making*’ of the [IPHC Rules of Procedure \(2023\)](#), I am pleased to provide you with the following intersessional Commission decision for your information. The decision was **adopted** by consensus (*In favour=6; Against=0; No response=0*). No further action is required by Commissioners at this time.

BACKGROUND

[IPHC-2023-CR-018](#) For Decision - FY2024 Budget

DECISION

Budget Estimates: FY2024

IPHC-2023-ID008: The Commission:

- 1) **NOTED** paper [IPHC-2023-ID008](#) that provided the budget estimates for FY2024 (1 October 2023 to 30 September 2024) for adoption.
- 2) **ADOPTED** the FY2024 budget (1 October 2023 to 30 September 2024) as detailed in Appendix I, including the contributions from the Contracting Parties to the General Fund for FY2024 as follows:
 - Canada: Contribution to the General Fund: **US\$927,419.21**
 - U.S.A.: Contribution to the General Fund: **US\$4,282,492.80** (subject to appropriations)
 - U.S.A.: Contribution to the headquarters building lease and maintenance costs: **US\$513,712.50**
- 3) **NOTED** the optional extra-budgetary (IFCP Fund deficit) contributions from each Contracting Party for FY2024 as follows:
 - Canada:
 - 50% Contribution to the IFCP Fund deficit (former staff pension plan): **US\$127,848**
 - U.S.A.:
 - 50% Contribution to the IFCP Fund deficit (former staff pension plan): **US\$127,848**
- 4) **NOTED** that Fund 35 – AK Cost-Recovery expenses are budgeted at **US\$947,371** for FY2024, however, the amount that NOAA fisheries will agree to reimburse will not be known until March/April 2025, and the IPHC will not be reimbursed until 1 October 2025, two fiscal years after the expenses were incurred. Thus, as a precautionary measure, the heads of delegation have directed the Secretariat to include an estimated **US\$875,000** to be reimbursed through the cost-recovery program and a further **US\$72,371** to be provided in supplementary income from NOAA fisheries. Reductions in services may be necessary if the supplementary income received is less than the US\$72,371 needed to meet the total estimated FY2024 expenditures of US\$947,371.

Please consider the date of this IPHC Circular to be the official '*date of notification*' of the decisions detailed above, in accordance with Rule 11, paragraph 10 of the [IPHC Rules of Procedure \(2023\)](#).

Yours sincerely



David T. Wilson, Ph.D.
Executive Director, IPHC

Attachments: Budget Estimates: FY2024 (Adopted)

Appendix I BUDGET ESTIMATES: FY2024 (ADOPTED)

FY2024: Proposed for ID008	10 - General	20 - Research	30 - Statistics	35 - AK Cost-Recovery	TOTAL (10,20,30,35)
Account Number	FY2024	FY2024	FY2024	FY2024	FY2024
Income					
40000 Contracting Party Contributions					
40000.01 - Canada	\$ -	\$ -	\$ -	\$ -	\$ 927,419.21
40000.02 - United States of America	\$ -	\$ -	\$ -	\$ -	\$ 4,282,492.80
40000 - Contracting Party Contributions	\$ 3,215,671.11	\$ 1,123,178.73	\$ 871,062.17	\$ -	\$ 5,209,912.01
40055 - Headquarters (Lease and Maintenance)	\$ 513,712.50	\$ -	\$ -	\$ -	\$ 513,712.50
40055 - Headquarters (Lease & Maintenance)	\$ 513,712.50	\$ -	\$ -	\$ -	\$ 513,712.50
40060 Other Income					
40060.01 - GAAP Conversion - Income	\$ -	\$ -	\$ -	\$ -	\$ -
40060.05 - Recoupment leave expenses	\$ 82,400.00	\$ 23,381.00	\$ 56,032.00	\$ -	\$ 161,813.00
40060.06 - Rent - Dutch Harbor	\$ -	\$ -	\$ 5,600.00	\$ -	\$ 5,600.00
40060 - Other Income	\$ 82,400.00	\$ 23,381.00	\$ 61,632.00	\$ -	\$ 167,413.00
40100 Grants, Contracts & Agreements					
40100.01 - 802 - Directed Commercial Catch Sampling of Pacific halibut in Alaska	\$ -	\$ -	\$ -	\$ 875,000.00	\$ 875,000.00
40100.09 - Supplementary funding	\$ -	\$ -	\$ -	\$ 72,371.00	\$ 72,371.00
40100 - Grants, Contracts & Agreements	\$ -	\$ -	\$ -	\$ 947,371.00	\$ 947,371.00
40200 Interest Income					
40200.01 - Bank Interest	\$ 772.50	\$ -	\$ -	\$ -	\$ 772.50
Total 40200 - Interest Income	\$ 772.50	\$ -	\$ -	\$ -	\$ 772.50
40350 Fish Sales					
40350.01 - Fish Sales - Pacific Halibut	\$ -	\$ -	\$ -	\$ -	\$ -
40350.02 - Fish Sales - Byproduct	\$ -	\$ -	\$ -	\$ -	\$ -
40350 - Fish Sales	\$ -	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 3,812,556.11	\$ 1,146,559.73	\$ 932,694.17	\$ 947,371.00	\$ 6,839,181.01
Expense					
Personnel Expenses					
50000 - Salary & Wages	\$ 1,623,052.89	\$ 664,706.33	\$ 658,680.45	\$ 577,324.87	\$ 3,523,764.54
50100 - Benefits	\$ 678,399.30	\$ 250,225.40	\$ 230,708.15	\$ 178,739.41	\$ 1,338,072.26
50200 - Training & Education	\$ 43,000.00	\$ 18,477.00	\$ 16,200.87	\$ 16,200.87	\$ 93,878.74
50300 - Personnel Related Expenses	\$ 5,665.00	\$ -	\$ -	\$ 1,000.00	\$ 6,665.00
Total Personnel Expenses	\$ 2,350,117.19	\$ 933,408.73	\$ 905,589.47	\$ 773,265.15	\$ 4,962,380.54
Operational Expenses					
5000 - Publications	\$ 5,000.00	\$ 7,500.00	\$ 211.00	\$ 1,789.00	\$ 14,500.00
51100 - Mailing and Shipping	\$ 3,500.00	\$ 7,000.00	\$ 1,750.00	\$ 6,310.13	\$ 18,560.13
51200 - Travel	\$ 98,700.00	\$ 14,825.00	\$ 2,200.00	\$ 35,500.00	\$ 151,225.00
51300 - IPHC Meetings	\$ 191,200.00	\$ -	\$ -	\$ -	\$ 191,200.00
51400 - Technology	\$ 144,049.80	\$ -	\$ 11,000.00	\$ 6,000.00	\$ 161,049.80
Total Operational Expenses	\$ 442,449.80	\$ 29,325.00	\$ 15,161.00	\$ 49,599.13	\$ 536,534.93
Fees and Contract Expenses					
52000 - Professional Fees	\$ 227,100.00	\$ -	\$ -	\$ 20,263.00	\$ 247,363.00
52100 - Vessel Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
52200 - Other Fees and Charges	\$ 53,842.96	\$ -	\$ 1,135.38	\$ 14,034.00	\$ 69,012.34
52300 - Leases and Contracts	\$ 42,164.00	\$ 39,019.00	\$ -	\$ 24,121.00	\$ 105,304.00
54000 - Communications	\$ 35,500.00	\$ -	\$ 3,060.00	\$ 340.00	\$ 38,900.00
Total Fees and Contract Expenses	\$ 358,606.96	\$ 39,019.00	\$ 4,195.38	\$ 58,758.00	\$ 460,579.34
Facilities and Equipment Expenses					
54000 - Equipment Expense	\$ 6,600.00	\$ -	\$ 5,371.82	\$ 18,626.45	\$ 30,598.27
54000 - Supplies Expense	\$ 44,000.00	\$ 144,807.00	\$ 1,096.50	\$ 18,225.50	\$ 208,129.00
54000 - Maintenance and Utilities	\$ 53,500.00	\$ -	\$ 1,280.00	\$ 4,534.00	\$ 59,314.00
54000 - Facility Rentals	\$ 483,151.16	\$ -	\$ -	\$ 24,362.77	\$ 507,513.93
Total Facilities and Equipment Expenses	\$ 587,251.16	\$ 144,807.00	\$ 7,748.32	\$ 65,748.72	\$ 805,555.20
Other Expenses					
55000 - Budget Contingency	\$ 74,131.00	\$ -	\$ -	\$ -	\$ 74,131.00
Other Expenses	\$ 74,131.00	\$ -	\$ -	\$ -	\$ 74,131.00
Total Expense	\$ 3,812,556.11	\$ 1,146,559.73	\$ 932,694.17	\$ 947,371.00	\$ 6,839,181.01
Net Income (Loss)	\$ -	\$ -	\$ -	\$ -	\$ (0.00)