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## FY2020 Budget - Update

PREPARED BY: IPHC SECRETARIAT (D. WILSON, K. JERNIGAN, 03 JANUARY 2020)

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### PURPOSE

To provide the Commission with an update on the approved FY2020 budget (financial period: 1 October 2019 to 30 September 2020).

### FY2020 BUDGET (US\$)

**INCOME AND EXPENSES:** The IPHC approved budget for FY2020 ([Appendix I](#)) included a \$760K USD in expenses above the projected income for the fiscal year. The aim is to reduce the General Fund carryover to \$447K and the aggregate carryover (General and Supplemental Funds) to \$993,903 (at or around \$1,000,000).

The contribution change approved was a general contributions increase of 3% annual increase from FY2019 for both Contracting Parties.

Change in income and expenses for the IPHC Fishery-Independent Setline Survey (FISS) was based on a projected redesign of the FISS.

Other general cost assumptions include a 2.5% increase in salaries (based on cost of living and step increases) and an 8% increase in health care costs ([Appendix I](#)).

**Update:** The IPHC Secretariat is currently overhauling its finance and accounting systems, and practices, which have become unnecessarily convoluted and redundant. Our initial overhaul is expected to be completed by the end of January 2020.

Current expenditure for the first quarter of FY2020 are inline with the approved budget. A full update will be provided during the FAC096.

### RECOMMENDATION/S

That the FAC **NOTE** paper IPHC-2020-FAC096-06 which provided the FAC with the approved budget for FY2020 (financial period: 1 October 2019 to 30 September 2020), and to highlight any expected changes.

### APPENDICES

[Appendix I:](#) FY2020 Approve budget

APPENDIX I

TABLE 1. Consolidated Statement

*IPHC Income and Expenses*

Consolidated General & Supplemental  
 FY2020 Budget  
 1 Oct. 2019 to 30 Sept. 2020

**General Fund**

**Income**

**Contributions**

United States	\$4,532,000	<sup>1,2</sup>
Canada	\$985,432	<sup>1</sup>

**Other Income**

Grants & Contracts	\$449,562
Interest Income	\$5,000
Misc. Income	\$0

*General Account Total* \$5,971,994

**Expenses**

**Core IPHC Activities**

Administration	\$2,288,847
Scientific	\$3,652,199
Catch Sampling	\$638,132

**Research Activities**

Field Research	\$0
Other Research	\$550,000

FISS Program Cost Recovery (\$397,346)

*General Fund Total* \$6,731,832

***General Fund - Gain/Loss (\$759,838)***

***Year-end Carryover \$434,954***

**Supplemental Fund**

**Income**

**Fish Sales Income**

FISS	\$4,904,582
Other Research	\$46,400

**Other Income**

Interest	\$1,125
Rollover from Reserve Fund	\$10,000

*Supplemental Fund Total* \$4,962,106

**Expenses**

**FISS Expenses**

FISS	\$4,539,501
FISS Cost Recovery	\$397,346

*Supplemental Fund Total* \$4,936,847

***Supplemental Fund - Gain/Loss \$25,260***

***Year-end Carryover \$558,949***

**Combined General/Supplemental Funds**

***Combined Gain/Loss (\$734,578)***

***Year-end Combined Balance \$993,903***

Notes: <sup>1</sup> - Includes Pension Funding Payment

<sup>2</sup> - Includes Headquarters Lease Payments

TABLE 2. IPHC Income &amp; Expense

International Pacific Halibut Commission  
General Operations  
Income and Expenses - FY2020 Budget

<b>INCOME</b>	<b>FY 2020</b>
US Contributions	
General	\$ 4,075,094
Pension Funding	\$ 167,598
Headquarters Lease	\$ 289,308
CDN Contributions	
General	\$ 874,182
Pension Funding	\$ 111,250
Interest	\$ 5,000
Grants and Contracts	
NMFS - Port Sampling	\$ 449,562
<b>TOTAL INCOME</b>	<b>\$ 5,971,994</b>
<b>EXPENSES</b>	
<b>Operations</b>	
Personnel	\$ 5,425,628
Programs	\$ 420,747
Administration	\$ 958,306
Supplies	\$ 324,497
<b>TOTAL EXPENSES</b>	<b>\$ 7,129,178</b>
<b>FISS COST RECOVERY</b>	<b>-\$ 397,346</b>
<b>OPERATIONS FISCAL YEAR NET</b>	<b>\$ (759,838)</b>
<b>PRIOR YEAR OPERATIONS CARRYOVER</b>	<b>\$ 1,194,792</b>
<b>GENERAL FUND CARRYOVER \$ 434,954</b>	

## Version Comments

- 0.8 AM094 Interim Meeting Draft
- 1.0 AM095 Annual Meeting
- 1.1 AM095 Annual Meeting
  - addition of consolidated statement

TABLE 3. Operations

## International Pacific Halibut Commission

Fiscal Year Actuals and Budgets

Year 2020

	10	20	30	40	60	Operations	FY2019	% of
Personnel	Administration	Science	FSSB	Special Projects	Research	Total	Budget	Budget
Related Expenses	\$ 15,300	\$ 1,800	\$ 16,430	\$ -	\$ -	\$ 33,530	\$ 33,530	100%
Salaries	\$ 590,364	\$ 2,507,009	\$ 340,813	\$ -	\$ 117,000	\$ 3,555,187	\$ 3,395,129	105%
Benefits	\$ 545,468	\$ 864,513	\$ 120,355	\$ -	\$ 29,077	\$ 1,559,412	\$ 1,541,496	101%
Taxes	\$ 41,449	\$ 190,770	\$ 20,079	\$ -	\$ -	\$ 252,299	\$ 240,073	105%
Other	\$ 25,200	\$ -	\$ -	\$ -	\$ -	\$ 25,200	\$ 25,200	100%
Contracted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
<b>Subtotal</b>	<b>\$ 1,217,781</b>	<b>\$ 3,564,093</b>	<b>\$ 497,677</b>	<b>\$ -</b>	<b>\$ 146,077</b>	<b>\$ 5,425,628</b>	<b>\$ 5,235,428</b>	<b>104%</b>
<b>Programs</b>								
Meetings	\$ 154,500	\$ -	\$ -	\$ -	\$ -	\$ 154,500	\$ 154,500	100%
Travel	\$ 82,200	\$ 57,000	\$ 46,000	\$ -	\$ 12,000	\$ 197,200	\$ 209,570	94%
Communications	\$ 17,450	\$ 300	\$ 4,515	\$ -	\$ 9,782	\$ 32,047	\$ 33,265	96%
Publications	\$ 25,000	\$ 5,000	\$ -	\$ -	\$ 7,000	\$ 37,000	\$ 32,500	114%
<b>Subtotal</b>	<b>\$ 279,150</b>	<b>\$ 62,300</b>	<b>\$ 50,515</b>	<b>\$ -</b>	<b>\$ 28,782</b>	<b>\$ 420,747</b>	<b>\$ 429,835</b>	<b>98%</b>
<b>Administration</b>								
Contracts	\$ 160,612	\$ -	\$ 34,050	\$ -	\$ 111,500	\$ 306,162	\$ 588,021	52%
Maintenance	\$ 158,510	\$ -	\$ -	\$ -	\$ -	\$ 158,510	\$ 156,685	101%
Facility Rentals	\$ 293,308	\$ -	\$ 5,700	\$ -	\$ -	\$ 299,008	\$ 290,582	103%
Training & Education	\$ 26,000	\$ 18,750	\$ 22,300	\$ -	\$ -	\$ 67,050	\$ 66,050	102%
Fees	\$ 34,750	\$ -	\$ 5,600	\$ -	\$ -	\$ 40,350	\$ 43,044	94%
Contingencies	\$ 78,935	\$ -	\$ 8,290	\$ -	\$ -	\$ 87,225	\$ 47,585	183%
<b>Subtotal</b>	<b>\$ 752,116</b>	<b>\$ 18,750</b>	<b>\$ 75,940</b>	<b>\$ -</b>	<b>\$ 111,500</b>	<b>\$ 958,306</b>	<b>\$ 1,191,967</b>	<b>80%</b>
<b>Supplies &amp; Equipment</b>								
Equipment	\$ 18,300	\$ 229	\$ 10,000	\$ -	\$ 22,481	\$ 51,010	\$ 29,329	174%
Supplies	\$ 21,500	\$ 6,827	\$ 4,000	\$ -	\$ 241,160	\$ 273,487	\$ 304,281	90%
<b>Subtotal</b>	<b>\$ 39,800</b>	<b>\$ 7,056</b>	<b>\$ 14,000</b>	<b>\$ -</b>	<b>\$ 263,641</b>	<b>\$ 324,497</b>	<b>\$ 333,610</b>	<b>97%</b>
<b>Prior FY Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>n/a</b>
<b>Grand Total</b>	<b>\$ 2,288,847</b>	<b>\$ 3,652,199</b>	<b>\$ 638,132</b>	<b>\$ -</b>	<b>\$ 550,000</b>	<b>\$ 7,129,178</b>	<b>\$ 7,190,840</b>	<b>99%</b>
<b>FY2019 Budget</b>	<b>\$ 2,357,002</b>	<b>\$ 3,474,342</b>	<b>\$ 625,276</b>	<b>\$ -</b>	<b>\$ 734,220</b>	<b>\$ 7,190,840</b>		
<b>% of Budget</b>	<b>97%</b>	<b>105%</b>	<b>102%</b>	<b>n/a</b>	<b>75%</b>		<b>99%</b>	

TABLE 4. Personnel Summary

Item	10 Administration	2x Science	30 FSSB	40 Special Projects	60 Research	Operations Budget	FY2019 Budget	% of Budget
<b>Personnel Related Expenses</b>								
70511 Vehicle Mileage Reimbursed	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	100%
70521 Hiring Expenses	\$ 10,000	\$ -	\$ 9,000	\$ -	\$ -	\$ 19,000	\$ 19,000	100%
70522 Employee Separation Expenses	\$ 5,000	\$ -	\$ 300	\$ -	\$ -	\$ 5,300	\$ 5,300	100%
70531 Gear Allowance	\$ 300	\$ 1,800	\$ 2,130	\$ -	\$ -	\$ 4,230	\$ 4,230	100%
<b>Subtotal</b>	<b>\$ 15,300</b>	<b>\$ 1,800</b>	<b>\$ 16,430</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,530</b>	<b>\$ 33,530</b>	<b>100%</b>
<b>Salaries</b>								
72211 Salary - Full-Time	\$ 582,864	\$ 2,191,178	\$ -	\$ -	\$ -	\$ 2,774,042	\$ 2,722,679	102%
72221 Part-Time Salary	\$ -	\$ -	\$ 320,841	\$ -	\$ -	\$ 320,841	\$ 314,471	102%
72222 AK Cola	\$ -	\$ -	\$ 17,972	\$ -	\$ -	\$ 17,972	\$ 17,616	102%
72231 Temporary Pay	\$ -	\$ 313,131	\$ -	\$ -	\$ 117,000	\$ 430,131	\$ 328,162	131%
72241 Hourly Pay	\$ 5,000	\$ -	\$ 500	\$ -	\$ -	\$ 5,500	\$ 5,500	100%
72251 Sea Duty Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
72252 Port Duty Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
72253 On-Call Duty Pay	\$ -	\$ 2,700	\$ -	\$ -	\$ -	\$ 2,700	\$ 2,700	100%
72261 Performance Bonus	\$ 2,500	\$ -	\$ 1,500	\$ -	\$ -	\$ 4,000	\$ 4,000	100%
<b>Subtotal</b>	<b>\$ 590,364</b>	<b>\$ 2,507,009</b>	<b>\$ 340,813</b>	<b>\$ -</b>	<b>\$ 117,000</b>	<b>\$ 3,555,187</b>	<b>\$ 3,395,129</b>	<b>105%</b>
<b>Benefits</b>								
7241x Medical Benefits	\$ 168,579	\$ 533,417	\$ 65,576	\$ -	\$ 10,600	\$ 778,172	\$ 764,060	102%
72311 Pension	\$ 25,831	\$ 52,793	\$ -	\$ -	\$ -	\$ 78,624	\$ 78,624	100%
72421 403(b) - Base Contribution	\$ 29,833	\$ 139,961	\$ 4,031	\$ -	\$ -	\$ 173,825	\$ 170,254	102%
72422 403(b) - Matching Contribution	\$ 21,309	\$ 99,972	\$ 22,887	\$ -	\$ -	\$ 144,169	\$ 141,216	102%
72312 Pension Shortfall Contributions	\$ 278,848	\$ -	\$ -	\$ -	\$ -	\$ 278,848	\$ 278,848	100%
72431 Life Insurance	\$ 3,075	\$ 12,240	\$ 16,348	\$ -	\$ -	\$ 31,663	\$ 33,698	94%
72432 AD&D Insurance	\$ 323	\$ 1,309	\$ 220	\$ -	\$ -	\$ 1,851	\$ 1,812	102%
72441 BC Workers Compensation	\$ -	\$ -	\$ 186	\$ -	\$ -	\$ 186	\$ 186	100%
72433 AFLAC Insurance	\$ 6,670	\$ 24,820	\$ 5,107	\$ -	\$ -	\$ 36,597	\$ 37,321	98%
72452 Tuition Benefit	\$ 5,000	\$ -	\$ -	\$ -	\$ 18,477	\$ 23,477	\$ 23,477	100%
72453 Housing Allowance Benefit	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ 6,000	100%
72461 Travel & Accident Insurance	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	100%
72462 Vessel P&I Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
<b>Subtotal</b>	<b>\$ 545,468</b>	<b>\$ 864,513</b>	<b>\$ 120,355</b>	<b>\$ -</b>	<b>\$ 29,077</b>	<b>\$ 1,559,412</b>	<b>\$ 1,541,496</b>	<b>101%</b>
<b>Taxes</b>								
72511 Social Security	\$ 41,449	\$ 190,770	\$ 20,079	\$ -	\$ -	\$ 252,299	\$ 240,073	105%
<b>Subtotal</b>	<b>\$ 41,449</b>	<b>\$ 190,770</b>	<b>\$ 20,079</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 252,299</b>	<b>\$ 240,073</b>	<b>105%</b>
<b>Other</b>								
75311 Legal Fees	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100%
75312 Consultation	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	100%
75411 Cobra TPA	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	100%
75413 Section 125/132 Plan TPA	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100%
75412 Defined Benefit TPA	\$ 3,200	\$ -	\$ -	\$ -	\$ -	\$ 3,200	\$ 3,200	100%
<b>Subtotal</b>	<b>\$ 25,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,200</b>	<b>\$ 25,200</b>	<b>100%</b>
<b>Contracted</b>								
75511 Contracted Employees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>n/a</b>
<b>Grand Total</b>	<b>\$ 1,217,781</b>	<b>\$ 3,564,093</b>	<b>\$ 497,677</b>	<b>\$ -</b>	<b>\$ 146,077</b>	<b>\$ 5,425,628</b>	<b>\$ 5,235,428</b>	<b>104%</b>
<b>FY2019 Budget</b>	<b>\$ 1,205,276</b>	<b>\$ 3,384,736</b>	<b>\$ 484,821</b>	<b>\$ -</b>	<b>\$ 160,595</b>	<b>\$ 5,235,428</b>		
<b>% of Budget</b>	<b>101%</b>	<b>105%</b>	<b>103%</b>	<b>n/a</b>	<b>91%</b>	<b>104%</b>		

TABLE 5. Programs

Item	1x Administration	2x Science	30 FSSB	40 Special Projects	60 Research	Operations Budget	FY2019 Budget	% of Budget
<b>IPHC Meetings</b>								
83211 Interim Meeting	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ 14,000	\$ 14,000	100%
83212 Annual Meeting	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000	100%
83221 RAB Meetings	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ 5,500	100%
83222 MSAB Meetings	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	100%
83223 SRB Meetings	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	100%
83241 WorkMeeting	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100%
83251 Scientific Meeting Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
83261 Local & Trade Show	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
83271 Scholarship Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
<b>Subtotal</b>	<b>\$ 154,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 154,500</b>	<b>\$ 154,500</b>	<b>100%</b>
<b>Travel</b>								
83231 Contracting Party Meetings	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100%
83242 Scientific Conferences	\$ -	\$ 40,000	\$ -	\$ -	\$ 7,500	\$ 47,500	\$ 45,250	105%
83111 General Travel - Secretariat	\$ 22,200	\$ 17,000	\$ 14,000	\$ -	\$ 4,500	\$ 57,700	\$ 77,320	75%
83112 Port Travel	\$ -	\$ -	\$ 32,000	\$ -	\$ -	\$ 32,000	\$ 32,000	100%
83121 General Travel - Director	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ 50,000	110%
<b>Subtotal</b>	<b>\$ 82,200</b>	<b>\$ 57,000</b>	<b>\$ 46,000</b>	<b>\$ -</b>	<b>\$ 12,000</b>	<b>\$ 197,200</b>	<b>\$ 209,570</b>	<b>94%</b>
<b>Communications</b>								
81311 Phone Tolls	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000	100%
81312 Long Distance	\$ 750	\$ -	\$ 625	\$ -	\$ -	\$ 1,375	\$ 1,375	100%
81313 Reimbursed Communications	\$ 500	\$ -	\$ 540	\$ -	\$ -	\$ 1,040	\$ 1,040	100%
82211 Internet Service	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	100%
81411 Postage	\$ 3,000	\$ -	\$ 2,100	\$ -	\$ -	\$ 5,100	\$ 5,100	100%
81412 Express Mail	\$ 950	\$ 300	\$ 1,250	\$ -	\$ 9,782	\$ 12,282	\$ 13,500	91%
81413 Heavy Shipping	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
81511 Mailing Services	\$ 2,750	\$ -	\$ -	\$ -	\$ -	\$ 2,750	\$ 2,750	100%
<b>Subtotal</b>	<b>\$ 17,450</b>	<b>\$ 300</b>	<b>\$ 4,515</b>	<b>\$ -</b>	<b>\$ 9,782</b>	<b>\$ 32,047</b>	<b>\$ 33,265</b>	<b>96%</b>
<b>Publications</b>								
81911 Annual Report	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	100%
81912 Regulations	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	100%
81931 IPHC Publications	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100%
81932 External Journals	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000	\$ 2,500	280%
81711 Misc. Printing	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	100%
81712 Logbooks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
<b>Subtotal</b>	<b>\$ 25,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000</b>	<b>\$ 37,000</b>	<b>\$ 32,500</b>	<b>114%</b>
<b>Grand Total</b>	<b>\$ 279,150</b>	<b>\$ 62,300</b>	<b>\$ 50,515</b>	<b>\$ -</b>	<b>\$ 28,782</b>	<b>\$ 420,747</b>	<b>\$ 429,835</b>	<b>98%</b>
<b>FY2019 Budget</b>	<b>\$ 274,150</b>	<b>\$ 62,300</b>	<b>\$ 50,515</b>	<b>\$ -</b>	<b>\$ 42,870</b>	<b>\$ 429,835</b>		
<b>% of Budget</b>	<b>102%</b>	<b>100%</b>	<b>100%</b>	<b>n/a</b>	<b>67%</b>	<b>98%</b>		

TABLE 6. Administration

Item	1x Administration	2x Science	30 FSSB	40 Special Projects	60 Research	Operations Budget	FY2019 Budget	% of Budget
<b>Contracts</b>								
82611 Leased Vehicle Fees	\$ 4,000	\$ -	\$ 17,250	\$ -	\$ -	\$ 21,250	\$ 21,250	100%
85611 Software Leases	\$ 40,339	\$ -	\$ 4,800	\$ -	\$ -	\$ 45,139	\$ 45,139	100%
85931 Vendor Contracts	\$ 116,273	\$ -	\$ 12,000	\$ -	\$ 111,500	\$ 239,773	\$ 521,632	46%
<b>Subtotal</b>	<b>\$ 160,612</b>	<b>\$ -</b>	<b>\$ 34,050</b>	<b>\$ -</b>	<b>\$ 111,500</b>	<b>\$ 306,162</b>	<b>\$ 588,021</b>	<b>52%</b>
<b>Maintenance</b>								
82612 Copier Maintenance	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	100%
82613 Equipment Maintenance	\$ 41,252	\$ -	\$ -	\$ -	\$ -	\$ 41,252	\$ 42,252	98%
82614 Vehicle Maintenance	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	100%
82615 Building Maintenance	\$ 97,008	\$ -	\$ -	\$ -	\$ -	\$ 97,008	\$ 94,183	103%
82212 Building Utilities	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,000	100%
<b>Subtotal</b>	<b>\$ 158,510</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 158,510</b>	<b>\$ 156,685</b>	<b>101%</b>
<b>Facility Rentals</b>								
82121 Field Office Rental	\$ -	\$ -	\$ 5,700	\$ -	\$ -	\$ 5,700	\$ 5,700	100%
82122 Archival Storage Rental	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000	100%
82131 Bait Storage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
82111 Office Lease	\$ 274,665	\$ -	\$ -	\$ -	\$ -	\$ 274,665	\$ 266,665	103%
82123 Storage Lease	\$ 14,644	\$ -	\$ -	\$ -	\$ -	\$ 14,644	\$ 14,217	103%
<b>Subtotal</b>	<b>\$ 293,308</b>	<b>\$ -</b>	<b>\$ 5,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 299,008</b>	<b>\$ 290,582</b>	<b>103%</b>
<b>Training &amp; Education</b>								
85411 Port Staff Training	\$ -	\$ -	\$ 21,300	\$ -	\$ -	\$ 21,300	\$ 21,300	100%
85421 Management Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
85422 Professional Development	\$ 10,500	\$ 18,500	\$ 1,000	\$ -	\$ -	\$ 30,000	\$ 29,000	103%
81811 Journals & Memberships	\$ 500	\$ 250	\$ -	\$ -	\$ -	\$ 750	\$ 750	100%
81812 Professional Journals	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	100%
<b>Subtotal</b>	<b>\$ 26,000</b>	<b>\$ 18,750</b>	<b>\$ 22,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 67,050</b>	<b>\$ 66,050</b>	<b>102%</b>
<b>Fees</b>								
85911 Audit	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	100%
85921 Bank Charges	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	100%
85211 Vehicle Insurance	\$ 4,250	\$ -	\$ 5,600	\$ -	\$ -	\$ 9,850	\$ 9,850	100%
85212 General Liability Insurance	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ 5,714	96%
85213 Bonding	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	100%
85214 Customs	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	100%
85941 Legal Fees	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	100%
85932 Vessel Revenue Share	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,480	0%
<b>Subtotal</b>	<b>\$ 34,750</b>	<b>\$ -</b>	<b>\$ 5,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,350</b>	<b>\$ 43,044</b>	<b>94%</b>
<b>Contingencies</b>								
67111 Realized Gain/loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
67211 Budget Contingency	\$ 78,935	\$ -	\$ 8,290	\$ -	\$ -	\$ 87,225	\$ 47,585	183%
<b>Subtotal</b>	<b>\$ 78,935</b>	<b>\$ -</b>	<b>\$ 8,290</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 87,225</b>	<b>\$ 47,585</b>	<b>183%</b>
<b>Grand Total</b>	<b>\$ 752,116</b>	<b>\$ 18,750</b>	<b>\$ 75,940</b>	<b>\$ -</b>	<b>\$ 111,500</b>	<b>\$ 958,306</b>	<b>\$ 1,191,967</b>	<b>80%</b>
<b>FY2019 Budget</b>	<b>\$ 837,776</b>	<b>\$ 20,250</b>	<b>\$ 75,940</b>	<b>\$ -</b>	<b>\$ 258,001</b>	<b>\$ 1,191,967</b>		
<b>% of Budget</b>	<b>90%</b>	<b>93%</b>	<b>100%</b>	<b>n/a</b>	<b>43%</b>	<b>80%</b>		

TABLE 7. Supplies & Equipment

Item	1x Administration	2x Science	30 FSSB	40 Special Projects	60 Research	Operations Budget	FY2019 Budget	% of Budget
<b>Equipment</b>								
82811 Computer Equipment - Replace	\$ 7,400	\$ -	\$ -	\$ -	\$ -	\$ 7,400	\$ 7,400	100%
82812 Computer Equipment - Long Term	\$ 5,900	\$ -	\$ -	\$ -	\$ -	\$ 5,900	\$ 5,900	100%
82831 Field Equipment - Capital	\$ -	\$ -	\$ -	\$ -	\$ 22,481	\$ 22,481	\$ 800	2810%
82821 Field Equipment - non-Capital	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ 10,000	100%
82832 Scientific Equipment - Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
82822 Scientific Equipment - non-Capital	\$ -	\$ 229	\$ -	\$ -	\$ -	\$ 229	\$ 229	100%
82833 Office Equipment - Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
82823 Office Equipment - non-Capital	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100%
<b>SubTotal</b>	<b>\$ 18,300</b>	<b>\$ 229</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 22,481</b>	<b>\$ 51,010</b>	<b>\$ 29,329</b>	<b>174%</b>
<b>Supplies</b>								
81121 Supplies	\$ 21,500	\$ 6,827	\$ 4,000	\$ -	\$ 155,749	\$ 188,076	\$ 189,455	99%
81122 Tag Recoveries	\$ -	\$ -	\$ -	\$ -	\$ 12,126	\$ 12,126	\$ 31,725	38%
81123 Fish Tags - Wire	\$ -	\$ -	\$ -	\$ -	\$ 8,575	\$ 8,575	\$ 8,575	100%
81124 Fish Tags - Archival	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
81125 Fish Tags - Satellite	\$ -	\$ -	\$ -	\$ -	\$ 64,710	\$ 64,710	\$ 64,710	100%
81151 Bait	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,380	0%
81152 Ice	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 436	0%
81153 Gear Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
81154 Misc. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
<b>SubTotal</b>	<b>\$ 21,500</b>	<b>\$ 6,827</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ 241,160</b>	<b>\$ 273,487</b>	<b>\$ 304,281</b>	<b>90%</b>
<b>Grand Total</b>	<b>\$ 39,800</b>	<b>\$ 7,056</b>	<b>\$ 14,000</b>	<b>\$ -</b>	<b>\$ 263,641</b>	<b>\$ 324,497</b>	<b>\$ 333,610</b>	<b>97%</b>
<b>FY2019 Budget</b>	<b>\$ 39,800</b>	<b>\$ 7,056</b>	<b>\$ 14,000</b>	<b>\$ -</b>	<b>\$ 272,754</b>	<b>\$ 333,610</b>		
<b>% of Budget</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>n/a</b>	<b>97%</b>	<b>97%</b>		



## TABLE 8. Supplemental I & E

### International Pacific Halibut Commission Income and Expenses - Supplemental

Income	Budget	Prior Year	%	Notes
<b>Supplemental</b>				
Carryover from prior FY	\$ 533,689	\$ 1,567,209	34%	
<u>Current Year Income</u>				
<b>Fish Sales</b>				
Sale of Halibut - FIS survey	\$ 4,848,231	\$ 6,110,811	79%	
Sale of Bycatch - FIS survey	\$ 56,351	\$ 56,351	100%	
<b>Grants and Contracts</b>				
DFO - Rockfish Contract	\$ 34,820	\$ 34,820	100%	Area 2B rockfish sampling
WDFW - Rockfish Contract	\$ 11,580	\$ 11,580	100%	Area 2A rockfish sampling
<b>Other Income</b>				
Misc. Income	\$ -	\$ -	n/a	
Interest	\$ 1,125	\$ 1,125	100%	
<b>Internal Transfers</b>				
Rollover from Reserve	\$ 10,000	\$ 10,000	100%	Transfer of funds in excess of reserve limit
<b>Current Year Income</b>	<b>\$ 4,962,106</b>	<b>\$ 6,224,687</b>	<b>80%</b>	
<hr/>				
<b>Supplemental Total</b>	<b>\$ 5,495,795</b>	<b>\$ 7,791,895</b>	<b>71%</b>	
<hr/>				
<b>Expenses</b>				
<b>Supplemental</b>				
Personnel	\$ 500,629	\$ 637,608	79%	
Programs	\$ 194,570	\$ 194,570	100%	
Administration	\$ 2,922,396	\$ 4,068,297	72%	
Equipment & Supplies	\$ 921,905	\$ 1,245,231	74%	
Prior FY Expenses	\$ -	\$ -	n/a	
<b>Sub-Total</b>	<b>\$ 4,539,500</b>	<b>\$ 6,145,706</b>	<b>74%</b>	
<hr/>				
<b>General Fund Expenses</b>	<b>\$ 397,346</b>	<b>\$ 378,425</b>	<b>105%</b>	
<hr/>				
<b>Total Expenses</b>	<b>\$ 4,936,847</b>	<b>\$ 6,524,131</b>	<b>76%</b>	
<hr/>				
<b>Fiscal Year Net Gain/Loss</b>	<b>\$ 25,260</b>	<b>\$ (299,444)</b>		
<hr/>				
<b>SUPPLEMENTAL FUND CARRYOVER</b>	<b>\$ 558,949</b>	<b>\$ 1,267,765</b>	<b>44%</b>	

**TABLE 8.1 Operations**  
**International Pacific Halibut Commission**  
 Fiscal Year Totals and Budgets

<b>Personnel</b>	<b><i>FIS Program Total</i></b>	<b><i>Prior Fiscal Year Budget</i></b>	<b><i>% of Budget</i></b>
Related Expenses	\$ 7,770	\$ 10,278	76%
Salaries	\$ 417,984	\$ 541,819	77%
Benefits	\$ 14,025	\$ 17,696	79%
Taxes	\$ 31,975	\$ 41,449	77%
Other	\$ 34,644	\$ 34,644	100%
Contracted	\$ 2,000	\$ 2,000	100%
<b>Subtotal</b>	<b>\$ 500,629</b>	<b>\$ 637,608</b>	<b>79%</b>
<b>Programs</b>			
Meetings & Conferences	\$ -	\$ -	n/a
Travel	\$ 111,920	\$ 111,920	100%
Communications	\$ 82,650	\$ 82,650	100%
Publications	\$ -	\$ -	n/a
<b>Subtotal</b>	<b>\$ 194,570</b>	<b>\$ 194,570</b>	<b>100%</b>
<b>Administration</b>			
Contracts	\$ 2,258,194	\$ 3,277,513	69%
Maintenance	\$ 40,000	\$ 40,000	100%
Facility Rentals	\$ 20,000	\$ 20,000	100%
Training & Education	\$ 52,000	\$ 52,000	100%
Fees	\$ 552,202	\$ 678,783	81%
<b>Subtotal</b>	<b>\$ 2,922,396</b>	<b>\$ 4,068,297</b>	<b>72%</b>
<b>Supplies &amp; Equipment</b>			
Equipment	\$ 32,400	\$ 32,400	100%
Supplies	\$ 889,505	\$ 1,212,831	73%
<b>Subtotal</b>	<b>\$ 921,905</b>	<b>\$ 1,245,231</b>	<b>74%</b>
<b>Prior FY Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>n/a</b>
<b>Grand Total</b>	<b>\$ 4,539,500</b>	<b>\$ 6,145,706</b>	<b>74%</b>

TABLE 8.2 FIS Reg. Areas

FIS Cost/Revenue Projections

<i>FIS Program Totals</i>		Assumptions	Rate/Amt	% Prior Yr. Actual
Total Pounds Landed	828,769	Price	\$5.85	102%
Net Halibut Proceeds	\$4,848,231	WPUE	105	123%
Net Bycatch proceeds	\$56,351	Vessel Costs	\$4,158,219	80%
Vessel Expenses	(\$4,158,219)	Personnel COLA	2.10%	
Office Expenses	(\$324,845)			
Trawl Survey	(\$56,437)			
<b>Net Proceeds</b>	<b>\$365,081</b>			

<i>Reg. Area Totals</i>	2A	2B	2C	3A	3B	4A	4B	4D	Totals
	All Regions	All Regions	All Regions	All Regions	All Regions	All Regions	All Regions	All Regions	
Net Halibut proceeds	\$51,692	\$841,649	\$1,282,683	\$2,303,189	\$183,748	\$72,451	\$69,384	\$43,434	\$4,848,231
Bycatch proceeds	\$1,069	\$14,358	\$14,179	\$11,274	\$8,664	\$4,088	\$1,883	\$837	\$56,351
Office Expenses (prorated)	(\$15,170)	(\$60,097)	(\$42,593)	(\$132,447)	(\$33,695)	(\$17,942)	(\$12,982)	(\$9,919)	(\$324,845)
Vessel expenses	(\$228,423)	(\$696,391)	(\$574,298)	(\$1,610,069)	(\$436,420)	(\$244,686)	(\$226,342)	(\$141,591)	(\$4,158,219)
<b>Net Per Reg Area</b>	<b>(\$190,832)</b>	<b>\$99,519</b>	<b>\$679,971</b>	<b>\$571,947</b>	<b>(\$277,703)</b>	<b>(\$186,089)</b>	<b>(\$168,057)</b>	<b>(\$107,239)</b>	<b>\$421,517</b>

<i>Hal. Sale Proceeds</i>	2A	2B	2C	3A	3B	4A	4B	4D	Totals
	All Regions	All Regions	All Regions	All Regions	All Regions	All Regions	All Regions	All Regions	
Number of charters regions	2	4	3	8	5	2	2	1	27
Number of stations	51.5	203.9	144.5	449.5	114.3	60.9	44.1	33.7	1,025
Standard skates fished	411.8	1427.6	1011.8	3146.2	800.4	480.4	352.4	269.3	7,900
Average WPUE	17	93	210	123	49	39	49	37	105
Total pounds sold	8,791	132,313	211,800	391,102	39,085	18,507	17,154	10,017	828,769
Avg. price per pound	\$5.88	\$6.36	\$6.06	\$5.89	\$4.70	\$3.91	\$4.04	\$4.34	\$5.85
Less fish sale taxes	\$0	\$0	\$0	\$8,279	\$6,664	\$2,500	\$2,146	\$1,343	20,932
Net Halibut Proceeds	\$51,692	\$841,649	\$1,282,683	\$2,303,189	\$183,748	\$72,451	\$69,384	\$43,434	\$4,848,231

<i>Vessel Expenses</i>	2A	2B	2C	3A	3B	4A	4B	4D	Totals
	All Regions	All Regions	All Regions	All Regions	All Regions	All Regions	All Regions	All Regions	
Charter days	35	102	70	223	59	25	26	19	560
Sea Sampler salary	\$ 17,505	\$ 64,880	\$ 44,833	\$ 141,859	\$ 39,348	\$ 18,068	\$ 18,565	\$ 12,805	\$ 357,863
Sea Sampler benefits	\$ 519	\$ 1,923	\$ 1,329	\$ 4,205	\$ 1,166	\$ 536	\$ 550	\$ 380	\$ 10,607
Payroll taxes	\$ 1,339	\$ 4,963	\$ 3,430	\$ 10,852	\$ 3,010	\$ 1,382	\$ 1,420	\$ 980	\$ 27,377
Vessel P&I	\$ 2,408	\$ 2,857	\$ 1,254	\$ 9,711	\$ 7,259	\$ 3,004	\$ 5,504	\$ 2,646	\$ 34,644
Travel Expenses	\$ 3,600	\$ 9,420	\$ 9,900	\$ 28,800	\$ 21,600	\$ 13,440	\$ 13,440	\$ 6,720	\$ 106,920
Lump sum payments	\$ 151,751	\$ 359,924	\$ 267,104	\$ 841,009	\$ 248,650	\$ 146,268	\$ 138,375	\$ 83,896	\$ 2,236,976
Vessel share halibut/bycatch revenue	\$ 5,635	\$ 94,665	\$ 135,358	\$ 235,956	\$ 22,707	\$ 9,289	\$ 7,880	\$ 4,762	\$ 516,251
Running bonus	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Dockside Monitoring Fees	\$ -	\$ 3,941	\$ 1,835	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,776
Misc. expenses	\$ 2,000	\$ 4,000	\$ 3,000	\$ 8,000	\$ 5,000	\$ 2,000	\$ 3,000	\$ 1,000	\$ 28,000
Bait inc. storage	\$ 37,486	\$ 129,938	\$ 92,092	\$ 286,369	\$ 72,854	\$ 43,727	\$ 32,079	\$ 24,510	\$ 719,055
Ice	\$ 1,200	\$ 2,400	\$ 1,800	\$ 4,800	\$ 3,000	\$ 1,200	\$ 1,200	\$ 600	\$ 16,200
Longline gear maint./replace	\$ 4,675	\$ 16,206	\$ 11,486	\$ 35,716	\$ 9,086	\$ 5,454	\$ 4,001	\$ 3,057	\$ 89,680
Gear Allowance	\$ 305	\$ 1,273	\$ 877	\$ 2,793	\$ 740	\$ 318	\$ 329	\$ 236	\$ 6,870
<b>Total Vessel Expenses</b>	<b>\$ 228,423</b>	<b>\$ 696,391</b>	<b>\$ 574,298</b>	<b>\$ 1,610,069</b>	<b>\$ 436,420</b>	<b>\$ 244,686</b>	<b>\$ 226,342</b>	<b>\$ 141,591</b>	<b>\$ 4,158,219</b>

<i>Office Expenses</i>		All Regions
Category		
Temporary Staff Salary	\$5,598	
Sea Sampler Training Salary	\$7,200	
Temporary Staff benefits	\$1,025	
Performance Bonus	\$1,500	
Payroll taxes	\$978	
Hiring Expenses	\$2,000	
Communications	\$2,750	
Express Shipping	\$1,000	
Bait & Gear Shipping	\$78,500	
Profiler Equipment (non-capital)	\$32,400	
Profiler Maintenance	\$40,000	
Bait Storage	\$20,000	
Profiler Contract	\$21,218	
Sea Sampler train/debrief	\$52,000	
Agency bycatch share	\$28,175	
Survey Team Travel	\$2,000	
Survey gear/supplies	\$28,500	
<b>Total Office Expenses</b>	<b>\$324,845</b>	

*NMFS Trawl Survey (P604)*

Category	Budget
Temporary	\$47,323
Medical	\$750
Industrial Ins.	\$143
Payroll Taxes	\$3,620
<b>Personnel Total</b>	<b>\$51,837</b>
Travel	\$3,000
Communications	\$400
<b>Programs Total</b>	<b>\$3,400</b>
Field Supplies	\$300
Gear Allowance	\$900
<b>Supplies Total</b>	<b>\$1,200</b>
<b>Trawl Survey Total</b>	<b>\$56,437</b>

<i>Detailed Expenses</i>	
Personnel	Expense
<i>Personnel Related Expenses</i>	
Gear Allowance	\$ 7,770
<i>Salaries</i>	
Sea Samplers	\$ 412,387
Temporary Personnel	\$ 5,598
<i>Benefits</i>	
Sea Samplers Medical	\$ 11,357
Office Staff Medical	\$ 1,025
Industrial Insurance	\$ 143
Performance Bonus	\$ 1,500
<i>Payroll Taxes</i>	
Sea Samplers	\$ 30,997
Office Staff	\$ 978
<i>Other</i>	
Vessel P&I	\$ 34,644
Hiring Expenses	\$ 2,000
<b>Total</b>	<b>\$ 508,399</b>
<i>Programs</i>	
<i>Travel</i>	
Travel Expenses	\$ 111,920
<i>Communications</i>	
Phone Communications	\$ 3,150
Express Shipping	\$ 1,000
Shipping	\$ 78,500
SubTotal	\$ 82,650
<b>Total</b>	<b>\$ 194,570</b>
<i>Administration</i>	
<i>Rentals &amp; Contracts</i>	
Lump Sum Contracts	\$ 2,236,976
Other Contracts	\$ 21,218
<i>Gear Maintenance</i>	
Bait Storage	\$ 20,000
Training	\$ 52,000
<i>Fees</i>	
Revenue Share	\$ 516,251
Agency Bycatch Share	\$ 28,175
Running Bonus	\$ 2,000
Dockside Monitoring	\$ 5,776
<b>Total</b>	<b>\$ 2,922,396</b>
<i>Supplies &amp; Equipment</i>	
<i>Supplies</i>	
Survey Gear	\$ 28,800
Survey Bait	\$ 719,055
Ice	\$ 16,200
Gear Replacement	\$ 89,680
Misc. Expenses	\$ 28,000
<i>Equipment</i>	
Field Equipment	\$ 32,400
<b>Total</b>	<b>\$ 914,135</b>
<b>FIS Program Total</b>	<b>\$ 4,539,500</b>