



20 September 2019

IPHC CIRCULAR 2019-019

SUBJECT: INTERSESSIONAL DECISIONS (16 April – 20 September 2019)

Dear Commissioners,

In accordance with Rule 11, paragraphs 5-11 ‘*Intersessional decision-making*’ of the [IPHC Rules of Procedure \(2019\)](#), I am pleased to provide you with the following intersessional Commission decision for your information. No further action is required:

I. Amendment to the IPHC Rules of Procedure (2019)

IPHC-2019-ID004: The Commission **ENDORSED** the following amendment to Rule 13, para. 1 of the IPHC Rules of Procedure (2019):

1. The Commission shall appoint an Executive Director who shall be the ex-officio Secretary of the Commission, and whose tenure and rate of remuneration shall be determined by the Commission, in general agreement with U.S. Civil Service guidelines, based on the modified IPHC-GS15, 13 step scale as used by the IPHC. The duties of the Executive Director shall be:
- h) To fix the rate of remuneration of the Staff in general agreement with U.S. Civil Service guidelines, based on the modified IPHC-GS1-15, 13 step scale as used by the IPHC;”

(In favour=6; Against=0; No response=0)

Please consider the date of this IPHC Circular to be the official ‘*date of notification*’ of the decision detailed above, in accordance with Rule 11, paragraph 11 of the [IPHC Rules of Procedure \(2019\)](#).

Yours sincerely

David T. Wilson, Ph.D.
Executive Director, IPHC

Attachments: Nil.