



19 June 2018

IPHC CIRCULAR 2018-010

Dear Commissioners,

SUBJECT: INVITATION TO THE 2018 SESSION OF THE IPHC WORK MEETING (WM2018)

In accordance with Rules 6.5 and 8.1 of the International Pacific Halibut Commission's (IPHC) Rules of Procedure (2017), I am pleased to invite you to attend the 2018 Session of the IPHC Work Meeting (WM2018), which will be held at the Hotel Bellwether in Bellingham, WA, U.S.A., from the 19-20 September 2018.

A reminder that the Work Meeting is a closed meeting of the Commission, limited to Commissioners, advisors and experts.

The provisional agenda and list of documents are attached for your information. If you wish for any additional items to be incorporated, please provide them no later than 45 days prior to the Session (05 August 2018), in accordance with Rule 8.2 of the IPHC Rules of Procedure (2017).

Other information concerning the meeting, including electronic versions of documents to be considered, will be published on the IPHC sharepoint site as they become available, but no later than 30 days prior to the commencement of the Session (20 August 2018), in accordance with Rule 8.4 of the IPHC Rules of Procedure (2017).

Yours sincerely

David T. Wilson, Ph.D.

Executive Director, IPHC

Attachments:

Attachment I: Provisional: Agenda for the 2018 Session of the IPHC Work Meeting (WM2018)

Attachment II: Draft: List of documents for the 2018 Session of the IPHC Work Meeting (WM2018)



**PROVISIONAL: AGENDA FOR THE 2018 SESSION OF THE IPHC
WORK MEETING (WM2018)**

Date: 19-20 September 2018

Location: Bellingham, WA, USA

Venue: Hotel Bellwether

Time: 19th: 10:00-17:00; 20th: 09:00-17:00

Chairperson: Mr. Paul Ryall (Canada)

Vice-Chairperson: Dr. James Balsiger (United States of America)

1. **OPENING OF THE SESSION** (P. Ryall)
2. **ADOPTION OF THE AGENDA AND ARRANGEMENTS FOR THE SESSION** (P. Ryall & D. Wilson)
3. **UPDATE ON THE ACTIONS ARISING FROM THE 94th ANNUAL MEETING** (D. Wilson)
4. **REPORT OF THE IPHC SECRETARIAT (2018): Preliminary** (D. Wilson)
 - 4.1 Staffing changes
 - 4.2 Meetings of the Commission's subsidiary bodies
 - 4.3 Canada: Interactions
 - Fisheries and Oceans Canada (DFO)
 - Halibut Advisory Board (HAB)
 - 4.4 USA: Interactions with agencies and Councils
 - NOAA-Fisheries
 - North Pacific Fisheries Management Council (NPFMC)
 - Pacific Fisheries Management Council (PFMC)
 - 4.5 IPHC Communications and Outreach
 - Annual Report
 - Website updates
 - Electronic communications
5. **STATE OF THE FISHERY (2018): Preliminary statistics** (TBD)
6. **STOCK ASSESSMENT INPUTS**
 - 6.1 IPHC Fishery-independent setline survey (R. Webster)
 - Preliminary FISS results (2018)
 - Expansions (Reg. Areas 2B and 2C, plus ad-hoc in Reg. Area 2A)
 - 6.2 Other data inputs (I. Stewart)
7. **MANAGEMENT STRATEGY EVALUATION**
 - 7.1 IPHC Management Strategy Evaluation: Updates (A. Hicks)
 - 7.2 IPHC Management Strategy Advisory Board (MSAB): Updates (TBD)

8. IPHC RESEARCH AND SCIENCE ADVISORY BOARDS

- 8.1 Five-year research plan and management implications (J. Planas)
- 8.2 Progress on ongoing research projects (J. Planas)
- 8.3 Planned future research projects (J. Planas)
- 8.4 Presentation of the new biological laboratory at IPHC (J. Planas)
- 8.5 IPHC Scientific Review Board: Updates (D. Wilson)

10. IPHC PERFORMANCE REVIEW: 2ND IPHC PERFORMANCE REVIEW - 2019 (D. Wilson)**11. FINANCE AND ADMINISTRATION**

- 10.1 Budgets (M. Larsen)
 - 2016 AUDIT
 - 2017 AUDIT
 - 2018 AUDIT
 - FY2019 Budget amendment process
 - FY2020 Budget development process
- 10.2 Discussion of potential amendments to the IPHC Rules of Procedure (2017) (D. Wilson)

12. OTHER BUSINESS

- 11.1 Planning for upcoming IPHC meetings (S. Keith)
 - Provisional agenda and schedule for IM094
 - Planning for AM095



**DRAFT: LIST OF DOCUMENTS FOR THE 2018 SESSION OF THE IPHC
WORK MEETING (WM2018)**

Last update: 19 June 2018

Document	Title	Availability
IPHC-2018-WM2018-01	Provisional: Agenda for the 2018 Session of the IPHC Work Meeting (WM2018)	✓ 19 June 2018
IPHC-2018-WM2018-02	List of Documents for the 2018 Session of the IPHC Work Meeting (WM2018)	✓ 19 June 2018
IPHC-2018-WM2018-03	Update on actions arising from the 94 th Annual Meeting (D. Wilson)	
IPHC-2018-WM2018-04	Report of the IPHC Secretariat (2018): Preliminary (D. Wilson & S. Keith)	
IPHC-2018-WM2018-05	State of the Fishery (2018): Preliminary statistics (L. Erikson & S. Keith)	
IPHC-2018-WM2018-06	IPHC Fishery-independent setline survey (update) (R. Webster)	
IPHC-2018-WM2018-07	IPHC Management Strategy Evaluation: update (A. Hicks)	
IPHC-2018-WM2018-08	IPHC 5-year Biological and Ecosystem Science research program: Update (J. Planas)	
IPHC-2018-WM2018-09	2 nd IPHC Performance Review - 2019 (D. Wilson)	
IPHC-2018-WM2018-10	IPHC Audits: 2016, 2017, 2018 (M. Larsen)	
IPHC-2018-WM2018-11	Financial Statement for FY2018: Update as of 21 August 2018 (M. Larsen)	
IPHC-2018-WM2018-12	Fiscal Budget for FY2018: Update as of 21 August 2018 (M. Larsen)	
IPHC-2018-WM2018-13	Amendments to the IPHC Rules of Procedure (2018) (D. Wilson)	
IPHC-2018-WM2018-14	IPHC Regulatory proposals for 2018-19 (S. Keith & D. Wilson)	
<i>Reports from IPHC subsidiary bodies</i>		
IPHC-2018-RAB019-R	Report of the 19 th Session of the IPHC Research Advisory Board (RAB019)	✓ 11 Mar 2018
IPHC-2018-MSAB011-R	Report of the 11 th Session of the IPHC Management Strategy Advisory Board (MSAB011)	✓ 10 May 2018
IPHC-2018-SRB012-R	Report of the 12 th Session of the IPHC Scientific Review Board (SRB012)	